



Hillcrest Presidents Council

Managing Common Elements for Hillcrest Buildings 1 – 18

Key Fobs may be requested by Owners ONLY of Hillcrest Buildings 1-18 and will be limited to the following conditions:

1. One (1) fob per residential unit. Residents/Property Owners with multiple units within Hillcrest Buildings 1-18 qualify for additional Fobs at one per unit (separate request form must be completed per unit). **A fee of \$50.00 will be charged to replace a lost or stolen key fob.**
2. Electronic Key Fobs are available for all property owners for access into all pool areas. The same fob will work at all four pool areas. Fob will also grant entry into the Council Fitness Center, with receipt of completed waiver form (see form in this section)
3. Key Fob Transmitter cost: \$10.00 NOTE: Make Checks payable to Hillcrest Presidents Council.
4. Submit proof of ownership 1). copy of photo ID and a copy of tax bill or utility bill. For new residents include copy of executed Board Approval Form.

As per Hillcrest Presidents Council

Hillcrest Condominium Association # 15

An Adult Community

Electronic FOB Distribution

Resident Owners of Hillcrest Buildings 1-18

All amenity locks have been converted to electronic locks requiring the use of an electronic key fob for access. This fob is assigned to the owner and grants access into all Hillcrest Presidents Council amenities during the posted hours of operation. Please note the hours of operation on posted signs in common areas.

New residents and those that currently have not applied for their fob, please contact your Board president to obtain your fob on your behalf. Fobs will only be issued to owner on record, or a current Board member of your building. You must submit copies of the required information below to your building Board president.

To obtain a fob you must provide the following items:

- Photo ID
- Copy of a tax bill or other document to establish ownership
- Copy of a completed Approval Form issued by Board (for new members)
- \$10 for cost of the fob. Checks made payable to Hillcrest Presidents Council

Once the above has been received, the building president will obtain the fob from the Presidents Council that are in charge of registering and providing the fob. Fobs are provided only once at month end.

Only one fob is given out per unit. This is requirement was instated to prevent fraud and vandalism. The fob identifies the condo unit and when the facilities are utilized. Make sure you only give the fob to trusted family or friends.

Board of Directors (as per Presidents Council)
Building#15

Feb. 22nd, 2016

Hillcrest Presidents Council
Amenity Access & Pool Gate Entry System
Key Fob Request Form with Waiver of Liability

PROPERTY OWNER APPLICANT:

Owner: Name: (Please Print) _____

Fob is requested on behalf of:

Resident Renter/Tenant Home Phone: (Include area code) _____

Cell Phone: (Include area code) _____

Building No: _____ Unit/Apt No: _____

Hillcrest Property Address: _____

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2. Key Fob Transmitter Devices are available for all property owners for access into all pool areas. The same fob will work at all four pool areas. Fob will also grant entry into the Council Fitness Center, with receipt of completed waiver form.
3. Key Fob Transmitter cost: \$10.00 NOTE: Make Checks payable to Hillcrest Presidents Council.
4. Submit proof of ownership 1). copy of photo ID and a copy of tax bill or utility bill. For new residents include copy of executed Board Approval Form.

Please note that the Owners' Key Fob(s) can be transferred to their Tenants for *temporary* use during the lease period. When an Owner leases their unit, they give up the right to "Resident" privileges unless they also occupy an additional unit within Buildings 1-18 their primary residence.

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It is the responsibility of the Unit Owner to notify the Hillcrest Presidents Council by email (see below) when an individual/tenant is no longer qualified for possession of a Key Fob. Use of an issued Key Fob Device by an unauthorized individual, or requesting a Key Fob Device for an individual who is known by a Responsible Party to be unqualified for the use of facilities of Hillcrest Presidents Council under the Rules and Regulations then in effect, may result in fines, the suspension of privileges and/or denial of the use of Hillcrest Presidents Council facilities with regard to the Property Owner and anyone for whom he/she has requested access. By signature, the undersigned acknowledges that he/she is utilizing the facilities including but not limited to, physical fitness equipment and activities, swimming pool, BBQ/grill areas, and all other related equipment, property, at his/her own risk and peril and agrees to assume responsibility for the rules compliance and actions of their guest(s) while using the facilities.

AUTHORIZED SIGNATURE(S):

_____ DATE:(mm/dd/yyyy) _____

_____ DATE:(mm/dd/yyyy) _____

FOR OFFICE USE ONLY:

Key Fob Request Received: _____ Issued: _____ by: _____

e-mail to: